

# **Finance Committee Minutes**

## **Town of Bellingham – Municipal Center**

### **Monday, September 10, 2007**

1. Present: Joseph Collamati, Roland Lavallee, Henri Masson, Gary Maynard, Toni Picariello, Raymond Szczepan.
2. Absent: Carol Dill
3. Meeting called to order: 7:15 p.m.
4. **SCHOOL DEPARTMENT**  
School Committee Members, Superintendent and Maintenance Director appeared.

#### Article 2 – Capital Outlay

The following capital is no longer needed at this time: Primavera Renovations and South Elementary Roofing.

Keough Roof Replacement is now a number 2 priority. Amount requested is \$193,750. This will cover the removal and replacement of the roof.

Joseph Collamati questioned if the cost was high. The cost includes the design and engineering.

The roof will be replaced with a rubberized membrane. The warranty will depend on negotiation.

Roland Lavallee questioned the contingency costs. The contingency will depend on what they find under the old roof.

***Joseph Collamati/Henri Masson motion to recommend \$193,750 for the replacement of the roof at Keough Administration Building with a stipulation that it includes a 20-year warranty. Funding: by borrowing. VOTE: 6/0***

#### Stallbrook School Parking Safety Improvements

Amount requested is \$30,000. This will be used to reconfigure the parking lot to include a bus turnaround for the pre-school. The money will be used for the following:

- a. Existing grass area changed to drive/parking;
- b. new sidewalks;
- c. Jersey Barricades to replace fence;
- d. strip sod, resurface that area to provide bus loop and larger parking area;
- e. upgrade current basketball area; and
- f. pavement markings.

The DPW has agreed to do most of the work. Vendetti bus company checked out the plan and feels that the bus (which is a short bus) can turn. This will be used for only the early childhood classes. The regular buses will drop the children off at the front of the school.

They will be evaluating the skateboard park with the Board of Selectmen. They may want, in the future, to remove the tennis courts and make a playground.

***Raymond Szczepan/Henri Masson motion to recommend \$30,000 for the Stallbrook School Parking Safety Improvements. Funding: Free Cash. VOTE: 6/0***

#### School Facility Audit

The FinCom discussed this and voted to recommend it at the July 23, 2007 meeting. The FinCom realized that the \$60,000 figure was a year old and could increase. The cost of the audit did increase to \$63,000.

*Raymond Szczepan/Henri Masson motion to reconsider the July 23, 2007 recommendation. VOTE: 6/0*

***Raymond Szczepan/Roland Lavallee motion to recommend \$63,000 for the School Facility Audit. Funding: Free Cash. VOTE: 6/0***

#### Article 7 – Transportation Contract

**We did not take action on this.**

#### 5. **DPW & WATER RESOURCE COMMITTEE**

1. Article 5 – Bylaw Governing Stormwater Management System on Private Property.

Donald DiMartino appeared. This change in the bylaw is to include an “enforcement” section.

It was questioned – Who will enforce? The DPW will enforce, but if there is a violation the Police will need to enforce. The ConCom enforces the bylaw if it is in their jurisdiction.

***Joseph Collamati/Raymond Szczepan motion to recommend this article. VOTE: 6/0.***

#### 6. **DPW**

##### Article 2 - Capital Outlay

Donald DiMartino appeared and informed us that he will not be requesting the large Dump/Sander Truck or the pick-up truck at this time.

Drainage Improvements

Beech Street, Stone Street & Hartford Avenue Water Mains,

Amount requested is \$300,000. Donald DiMartino passed out information with maps. This includes:

- a. Stone Street Water Mains – from Hartford Avenue to the end of the street (it's a dead-end);
- b. Farm Street Water Mains, Phase 1A - from Rte. 495 bridge traveling toward Hartford Avenue (Bellingham House of Pizza);
- c. Hartford Avenue East Valves – from Beech Street to Stallbrook.

***Joseph Collamati/Henri Masson motion to recommend \$300,000 for Stone Street, Farm Street and Hartford Avenue Water System Improvements. Funding: Water Surplus. VOTE: 6/0.***

Andrew Street – Phase 1, from Lakeshore Drive to House No. 13 (700 feet)

Amount requested is \$20,000. DPW will do this project and the amount will be used for pipe, valves, fitting, hydrant, police details and equipment rental.

***Toni Picariello/Henri Masson motion to recommend \$20,000 for Andrew Street Water Mains-Phase 1. Funding: Water Surplus. VOTE: 6/0.***

Drainage and Roadway

Amount requested \$550,000. This project may include the following, depending on the recommendation of the Road Taskforce (Roland Lavallee and Joseph Collamati are members):

- a. Oswego Street, McKean Street and Andrew Street;  
\$110,000 for materials, police details and equipment rental to construct an extension to existing storm drains to eliminate isolated puddles.
- b. Stone Street Stormwater Design  
\$10,000 for survey, design, ConCom filing and easement for future pipe & outfall improvement;
- c. Hartford Avenue  
\$5,000 for survey, design, ConCom filing and easement for future pipe & outfall improvement; and
- d. Pelletier Drive  
\$10,000 for survey, design, ConCom filing and easement for future pipe & outfall improvement.
- e. Step 1 of Road Improvements  
\$398,000 for the roads included in Step 1 are: North Main, South Main, Maple Streets, Lake Street (Reservoir to Pulaski), Paine Street, Pulaski (Carrie to Arthur), Maple Street (Rte.140 to Rte 495), South Maple, Center Street, Blackstone Street (Steven Road to End), Wethersfield Area Streets (Sewer Phase 2 Streets), Westminster (Pleasant to Freeman), Grove street, Pearl Street Rehab., Blackstone

Street (S. Main to Steven Road), Lake Street (Pulaski to House No. 273), Lake Street (Cross Street to House No. 354), Maple Street (Charles River to Hartford Avenue), Wrentham Road (Lake to House No. 200) and Andrew Street (Lakeshore to Scott Hill).

***Raymond Szczepan/Henri Masson motion to recommend \$550,000 for Roadway and Drainage Improvements on Town Accepted Streets – Chapter 90 Supplement. Funding: Free Cash. VOTE: 6/0***

**Article 3 – Non-Capital**

**North Cemetery Road,**

James Haughey and Francis Cartier appeared. Amount requested: \$15,000. This amount will be used to repair the roadway and reinforce the sides of the North Cemetery so that the road does not cave-in. They presented photos showing the danger and the wear of the road. This road is also used as a sidewalk as people walk from the shopping centers down Hartford avenue.

***Joseph Collamati/Raymond Szczepan motion to recommend \$15,000 for the improvements to the North Cemetery Road. Funding: Free Cash. VOTE: 6/0.***

**Scott Cemetery Columbarium**

Amount requested \$18,405.85. This is for a Columbarium Units and Wall Niches to store the ashes of the deceased. The town charges for gravesites and will charge for the internment, the niche and to open and close them.

The structure could go as high as 7' and the minimum is 4'. The money will not only be used for the structures, but for improvement to the cemetery, such as including a resting/sitting area with benches, flag, mausoleum, etc.

The figure is an exact because Marilyn Mathieu is closing small accounts set for the cemeteries and using the balance so these accounts can be closed.

***Roland Lavallee/Henri Masson motion to recommend \$18,405.85 for the Scott Cemetery Improvements. Funding: as listed below. VOTE: 6/0***

	<b><i>\$608.80</i></b>	<b><i>Cemetery Expendable Trust</i></b>
a.	<b><i>\$1,300.00</i></b>	<b><i>Cemetery Maintenance Gift</i></b>
c.	<b><i>\$16,315.00</i></b>	<b><i>Sale of Cemetery Lots</i></b>
d.	<b><i>\$91.91</i></b>	<b><i>E. Whitney Cemetery Trust</i></b>
e.	<b><i><u>\$90.14</u></i></b>	<b><i>Etta Metcalf Cemetery</i></b>
	<b><i>\$18,405.85</i></b>	

7. **FIRE DEPARTMENT**

Fire Chief Richard Ranieri and Deputy Chief appeared.

Article 2 – Capital Outlay

Ambulance

Amount requested is \$225,000. The Chief did not have a current specification or quote for the ambulance he was requesting. He bought the specifications for the last ambulance that was bought in 2005.

The older ambulance (bought in 2002) has only approximately 60,000 miles on it and the new one has 28,000. These are diesel vehicles.

Gary Maynard informed the committee that diesel vehicles should last longer than 60,000 miles. The ambulance does not have any rot or rust on the chassis. The ambulances are medium duty and they idle a long time. Gary Maynard again informed the committee that diesel trucks are suppose to idle. Gary Maynard does not like giving out a “blank check” and wants to see a quote.

*No action was taken on this item and it will be rescheduled to Monday, September 24, 2007.*

Roof Replacement

Amount requested is \$120,000. The entire roof will be replaced, except for the overhang trim on the back. The roof was done in 1989. The costs include:

- a. Flat Roof & Shingle Roof
- b. Add for Batten Seam Roof in lieu of Shingles
- c. Joint Sealant
- d. Masonry Sealer

***Roland Lavallee/Raymond Szczepan motion to recommend \$120,000 for the Fire Station Roof Replacement. Funding: Free Cash. VOTE: 6/0.***

Article 3 – Non-Capital

Automatic External Defibrillator (AED)

\$4,000 requested for 2 AED. These are to replace two that were bought in 1990.

***Joseph Collamati/Roland Lavallee motion to recommend \$4,000 for two AEDs. Funding: Free Cash. VOTE: 6/0***

8. **AUXILIARY POLICE**

Chief Eugene Bartlett and Joseph Matkowski appeared.

Article 3 – Non-Capital Outlay (Cruiser)

This request was heard at the FinCom’s August 27, 2007 meeting. The Auxiliary Police did not have a quote.

A quote and specifications were received. There was discussion on equipment that would not be needed to keep the cost down.

***Joseph Collamati/Roland Lavallee motion to recommend \$31,000 for a Marked Auxiliary Police Cruiser. Funding: Free Cash. VOTE: 6/0.***

9. **POLICE DEPARTMENT**

Police Chief Daigle and Officer Clint appeared.

Article 3 – Non-Capital Outlay

3-Marked Cruisers,

The chief presented a quote that covered each of the three cars. They replace 3 cars every year. The older cars are given to the Town for use by other departments. Each car will cost approximately \$37,000, which includes all the supplies (i.e.: 2-way radios, laptop, lights, etc.).

***Raymond Szczepan/Henri Masson motion to recommend \$111,000 for 3-Marked Police Cruisers. Funding: Free Cash. VOTE: 6/0***

Weapons Cleaning Station

Amount requested is \$7,500. This is a piece of equipment that includes the machine, cleaning solvent and necessary baskets for the weapons. It will clean and lubricate the weapon. It will be kept at the Police Station, not at the firing range.

***Raymond Szczepan/Henri Masson motion to recommend \$7,500 for the Automatic Weapon Cleaning System. Funding: Free Cash. VOTE: 6/0***

10. **PARKS DEPARTMENT**

The FinCom heard this request at their August 27, 2007 meeting. We requested a quote for the requested pick-up truck.

The quote was email and is \$23,177 for a 2008 Ford F-250 Truck. The FinCom agreed to vote on this request tonight so that the Parks Department would not have to appear.

***Joseph Collamati/Roland Lavallee motion to recommend \$24,000 for the Parks Department Pick-up Truck. Funding: Free Cash. VOTE: 6/0.***

10. **GENERAL DISCUSSION**

A. Accept FinCom Minutes dated 8/27/2007.

***Roland Lavallee/Raymond Szczepan motion to accept the minutes of August 27, 2007 with minor corrections. VOTE: 6/0***

B Expense Voucher – ATFC Dues

***Joseph Collamati/Raymond Szczepan motion to pay the ATFC dues in the amount of \$226.00. VOTE: 6/0.***

Adjourned: ***Joseph Collamati/Henri Masson to adjourn. VOTE: 6/0.*** 9:50 p.m.

(Accepted September 24, 2007)